

## SOUTH DAKOTA BOARD OF REGENTS

# ACADEMIC AFFAIRS FORMS

# Program Termination or Placement on Inactive Status

Use this form to request termination or inactive status for an existing program (graduate program, undergraduate major or minor, certificate, or specialization). The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	BHSU			
DEGREE(S) AND PROGRAM:	B.S., Corporate Communication			
CIP CODE:	090999			
UNIVERSITY DEPARTMENT:	School of Arts and Humanities			
BANNER DEPARTMENT CODE:	BHSA			
UNIVERSITY DIVISION:	College of Liberal Arts			
BANNER DIVISION CODE:	6A			

### **University Approval**

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

	Panela Cami vean President of the University					Click her 5 / 5 d	Click here to enter a 5 / 5 date 2 2  Date		
1.	Program Degr	ee Level	(place an "X" in the appr	ropriate box	c):				
	Associate		Bachelor's ⊠	Master's		Doctoral			
2.	Category (place	e an "X	" in the appropriate box):			i. Sealine			
	Certificate		Specialization	Minor		Major	$\boxtimes$		
3.	The program a	ction p	roposed is (place an "X" i Inactive Status	n the appro ⊠	priate	box): <sup>2</sup> Termination			

<sup>&</sup>lt;sup>1</sup> Note: Certificates, specializations, and minors may only be terminated and not placed on inactive status due to limitations in the student information system.

<sup>&</sup>lt;sup>2</sup> Note: An inactive program is a program a university has authority to offer, but the program is not admitting new students and has not formally terminated. A presumption exists that inactive status is a temporary status; universities review inactive programs periodically to determine the feasibility of reactivating or terminating the program. Programs can remain inactive for five (5) consecutive years at which time a university must terminate the program. A terminated program is a program for which a university ceases to have authority to offer. Reinstatement of a terminated program requires university and BOR approval through the prescribed new program approval processes.

#### 4. INACTIVE STATUS

- A. Provide a justification for inactivating the program: The Corporate Communication Program is being replaced by the Communication and Media Program, which was approved by the SDBOR. The Communication and Media Program is intended to replace Mass Communication, Corporate Communication, and Communication Studies and Theatre so that Black Hills State has one program that offers courses in oral, interpersonal, organizational, visual, and media communication.
- B. If there are current students in the program, what are the implications of placing the program on inactive status?

There are current students in the program, and they will be permitted to keep the Corporate Communication major until they graduate, if they graduate before 15 May 2027.

C. What is the last date (day/month/year) by which a student can graduate in the program?

15/May/2027

D. What is the proposed date (day/month/year) inactive status takes effect (the proposed date for inactive status is also the last date a student may enroll in or declare the program)?

6/May/2022

#### 5. TERMINATION WITH ENROLLED STUDENTS

- A. Provide a justification for terminating the program:
- B. What is the plan for completion of the program by current students?
- C. What is the proposed date (day/month/year) program termination status begins (program status in the database changes to *Phasing Out* and last date a student may enroll in or declare the program)?
- D. What is the last date (day/month/year) in which a student may enroll in the program (program status in the database changes to *Phase Out*)?

Program Forms, Program Termination or Placement or Inactive Status (last revised 09/2020)

- E. What is the last term or date (day/month/year) by which a student can graduate from the program?
- F. What are the potential cost savings of terminating the program and what are the planned uses of the savings?
- G. What are the resulting employee terminations and other possible implications including impact on other programs?

#### 6. TERMINATION WITHOUT ENROLLED STUDENTS

- A. Provide a justification for terminating the program:
- B. What is the proposed date (day/month/year) for the program to terminate (program status in the database changes to *Deleted*)?
- C. What are the potential cost savings of terminating the program and what are the planned uses of the savings?
- D. What are the resulting employee terminations and other possible implications including impact on other programs?